

Applying to the IRB at UMKC/ Truman Medical Centers

Application Process

Applications are submitted electronically through eProtocol at <https://umkc.keyusa.net/>. To access the system, click the register button on the landing page and complete the required information. Shortly thereafter you will receive your access password and are then able to access the eProtocol site. For more information on the IRB and the application process, visit the IRB website at [http://ors.umkc.edu/research-compliance-\(iacuc-ibc-irb-rsc\)/institutional-review-board-\(irb\)](http://ors.umkc.edu/research-compliance-(iacuc-ibc-irb-rsc)/institutional-review-board-(irb)).

IRB Meeting Schedule and Deadlines for review of expedited and full board studies

The UMKC Social Sciences IRB meets the 3rd Friday of each month. The UMKC Adult Health Sciences IRB meets the 2nd and last Tuesday of each month.

Meeting schedule and deadlines for submission can be found [http://ors.umkc.edu/research-compliance-\(iacuc-ibc-irb-rsc\)/institutional-review-board-\(irb\)/social-sciences-irb/ss-irb-meetings](http://ors.umkc.edu/research-compliance-(iacuc-ibc-irb-rsc)/institutional-review-board-(irb)/social-sciences-irb/ss-irb-meetings) for SSIRB and [http://ors.umkc.edu/research-compliance-\(iacuc-ibc-irb-rsc\)/institutional-review-board-\(irb\)/adult-health-sciences-irb/adult-health-sciences-irb-meetings](http://ors.umkc.edu/research-compliance-(iacuc-ibc-irb-rsc)/institutional-review-board-(irb)/adult-health-sciences-irb/adult-health-sciences-irb-meetings) for AHSIRB.

Determination of exemption and not human subjects research (NHSR)

Exempt and NHSR determinations are handled by the IRB administrative office (Office of Research Compliance) and are processed on a rolling basis not dependent on the date of IRB meetings.

Training Requirements

UMKC accepts CITI training for human subjects research. Researchers must complete either Group 1 Biomedical Investigator or Group 2 Social/Behavioral Investigator. Training is valid for two years. For more on training, visit [http://ors.umkc.edu/research-compliance-\(iacuc-ibc-irb-rsc\)/institutional-review-board-\(irb\)/irb-training-requirements](http://ors.umkc.edu/research-compliance-(iacuc-ibc-irb-rsc)/institutional-review-board-(irb)/irb-training-requirements).

Conflict of Interest Disclosure Requirements

Investigators are required read the UMKC Policy on Conflict of Interest and to submit a Financial Conflict of Interest Disclosure statement if identifying a potential conflict of interest on their IRB application. The disclosure form and policy are found at <http://ors.umkc.edu/office-of-research-services/conflict-of-interest>.

Ancillary Approvals

When applicable, approvals by other committees or entities are required. Such approvals might include the following:

- Institutional Animal Care and Use Committee
- Institutional Biosafety Committee for projects with biohazardous material(s)
- Radiation Safety Committee
- Conflicts of Interest Committee
- Approval from proposed site(s)

Research with Truman Medical Centers

Research involving the patient population of Truman Medical Centers (TMC) should be simultaneously submitted to the UMKC IRB and the Truman Privacy Board. The TMC Research Application Form is posted at:

http://www.trumed.org/trumedweb/research/research_application.asp

Final IRB approval from UMKC is contingent on approval by the privacy board.